



33733 Seavey Loop Road  
Eugene, OR 97405-9614  
541-746-1583 • [www.epud.org](http://www.epud.org)



## Administrative Job Shadows

Please call EPUD Customer Service at 541-746-1583 to schedule a **JOB SHADOW** at **least two weeks** in advance of your preferred date. You also may request a **Job Shadow online** at [www.epud.org](http://www.epud.org)

- Due to work scheduling, we request you provide two date options falling on Tuesdays-Thursdays.
- Before completing a **Job Shadow**, participant **MUST** agree to and sign the **WAIVER OF LIABILITY** form on page 2. If participant is under the age of 18, a parent or guardian signature is also required.
- Workdays for our administrative staff are typically 10 hours long, from 7:00 a.m. - 5:30 p.m.
- Consider **packing lunch/snacks**. There are limited restaurants in our headquarter"s vicinity.
- Professional casual is the office work attire.
- Park in the employee parking lot on the west side of the building (to the left as you drive into the main entrance). Enter the building at the front entrance and inform customer service staff that you are scheduled for a **Job Shadow**.
- EPUD reserves to right to cancel a **Job Shadow** at any time due to inclement weather, serious outages, or other circumstances not conducive to training. We will make every attempt to warn you early if cancellation is necessary for any reason. Upon your arrival, failure to comply with the above requirements will result in cancellation/reschedule of the **Job Shadow**.
- Should you need to cancel your ride along due to unforeseen circumstances, please call Patty Jo Angelini at 541-744-7440 (Work) / 541-556-5298 (Cell), or Customer Service at 541-746-1583 as soon as possible.

*Thank you for your interest in the power industry. We would love to hear how your visit went. Please contact us after your job shadow to let us know: [teamemerald@epud.org](mailto:teamemerald@epud.org)*



# EMERALD PUD WAIVER OF LIABILITY

## Release from Liability – Please Read Carefully

This Release and Waiver of Liability is executed on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by \_\_\_\_\_, on behalf of his/her self, spouse, domestic partner, guardian,  
and children \_\_\_\_\_[PARTICIPANT] in favor of Emerald People’s Utility  
District, its agents, officers, and employees [DISTRICT].

Participant also understands that participation in certain activities can be HAZARDOUS and may involve a high level of risk including risks of serious injury and death. Nevertheless, Participant hereby freely executes this Release and Waiver of Liability according to the following terms:

**Release and Waiver:** Participant hereby releases the District and agrees to hold harmless the District from any and all liability, claims, and demands of whatever nature, which arise from Participant’s activities with the District. Participant understands that this Release discharges the District from any and all liability or claim that the Participant may have against the District with respect to physical injuries, illness, death or property damage resulting from Participant’s activities with the District. Participant further understands that the District does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

**Medical Treatment:** Participant hereby releases the District from any claim which arises on account of any first aid, treatment, or service rendered in connection with Participant’s activities with the District. The District may contact \_\_\_\_\_ at the following phone number \_\_\_\_\_ in the event of an emergency.

### Safety Rules are Based on the Participant’s Activity

- Wear vehicle seat belt when vehicle is moving.
- Make sure passenger air bag is turned on.
- Wear **Safety Vest** and **Hard Hat** on job sites.
- Follow all crew orders on job sites.

I have read and understand this Release and Waiver and the safety rules above and agree to abide by them,

IN WITNESS THEREOF, I execute this Release as of the day and year first written above.

Participant (Print Name): \_\_\_\_\_

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_