

Residential Energy Efficiency Programs Customer Participation Agreement

This Agreement is between Emerald People's Utility District (EPUD) and the Owner(s) of the residential housing unit(s) located at:

STREET ADDRESS	CITY	STATE	ZIP CODE
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The Owner intends to apply for a Loan and/or EPUD Incentive and EPUD agree to review the application. Both parties agree that if a Loan and/or Incentive is made the terms and conditions of this Agreement will apply to the transaction.

PARTICIPANT INFORMATION

Participant Name:			
Contact Telephone:	Email:		
<input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Office			
Participant Type:	<input type="checkbox"/> Homeowner <input type="checkbox"/> Property Owner or Manager	Occupancy:	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant
Is this property used for rental income? <input type="checkbox"/> Yes <input type="checkbox"/> No		If you checked Yes, a W-9 is required for payment. Please call 1.866.311.1822 for more information, or go to www.irs.gov .	

SITE INFORMATION

Year Built:	Square Feet:	Number of Levels:	
Existing Heating System <i>Check all that may apply</i>	<input type="checkbox"/> Baseboard <input type="checkbox"/> Ducted Heat Pump <input type="checkbox"/> Wall Heaters <input type="checkbox"/> Ductless Heat Pump <input type="checkbox"/> Ceiling Heat <input type="checkbox"/> Electric Furnace	<input type="checkbox"/> Space Heaters <input type="checkbox"/> Oil <input type="checkbox"/> Pellet Stove <input type="checkbox"/> Wood <input type="checkbox"/> Natural Gas <input type="checkbox"/> Other:	
Existing Cooling System <i>Check all that may apply</i>	<input type="checkbox"/> Central A/C <input type="checkbox"/> Heat Pump <input type="checkbox"/> Room A/C <input type="checkbox"/> None		
Is HVAC being upgraded?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Water Heater Fuel	<input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Propane	Water Heater Size _____ gal. <input type="checkbox"/> Tankless	
Basement	<input type="checkbox"/> Crawlspace unimproved <input type="checkbox"/> Full basement <input type="checkbox"/> Crawlspace with vapor barrier <input type="checkbox"/> Half basement	<input type="checkbox"/> Slab on grade <input type="checkbox"/> Other:	
Type of Home	<input type="checkbox"/> Detached Single-family <input type="checkbox"/> Multi-family with 5 units or more <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Other: <input type="checkbox"/> Multi-family with 4 units or less		

PROGRAM INFORMATION

Which programs interest you at this time? <i>Check all that may apply</i>	<input type="checkbox"/> Ducted Heat Pump <input type="checkbox"/> Duct Testing/Sealing/Insulating <input type="checkbox"/> Ductless Heat Pump <input type="checkbox"/> Solar Programs (Electric or Hot Water)	<input type="checkbox"/> Home Windows <input type="checkbox"/> Home Insulation
Which incentive options are you interested in? All programs are eligible for a loan AND a rebate except for the Solar Electric Program.		<input type="checkbox"/> Zero-Interest Loan <input type="checkbox"/> EPUD Rebate <input type="checkbox"/> Both



Terms and Conditions

"Agreement" means this Customer Participation Agreement.

"Conservation Measures" means the conservation measures and equipment which are approved for funding under the EPUD Residential Energy Services Program.

"Contractor" means a business registered as a contractor with the State of Oregon which has an existing EPUD Contractor's Agreement, which includes bonding and liability insurance requirements.

"Contractor's Agreement" means an agreement between each Contractor and EPUD.

"Incentive" means a financial incentive in the form of a rebate. A cash amount paid by EPUD towards the cost of the Conservation Measure paid to either the Contractor or the Owner.

"Payment Designation Form" means the form to be completed by the Owner designating the payment of the Incentive and/or loan to either the Owner or the Contractor.

1. Owner represents that: (a) the residence described above is an existing residential housing unit located within EPUD's service area; (b) the residence described above uses permanently installed electric heat as the primary source of heat; (c) the owner has the authority to make improvements to the residence.
2. Owner will contact one or more Contractors listed on EPUD's List of Registered Contractors and request bids for the installation of desired Conservation Measures. If Owner is not installing Conservation Measures themselves, Owner must use a Contractor from the specific program list for which the Contractor is listed. EPUD does not endorse any particular manufacturer, Contractor, or product in promoting its Residential Energy Efficiency Program.
3. Contractors interested in bidding on the Conservation Measures shall submit an offer to enter into a contract with the Owner. Such offer, including any necessary attachments, shall set forth the necessary Conservation Measures to be installed, the materials to be used, the cost of the installation and all information necessary to constitute a complete contract.
4. In addition to this Agreement, the Owner and Contractor shall submit an Application for Incentive along with all required documentation.
5. Should EPUD determine that the Application for Incentive and any necessary supporting information meets the requirements of the program, it will advise both parties that EPUD has approved the

Owner's Application by sending a copy of EPUD's Incentive Authorization to each of them.

6. The Contractor agrees to complete any contract with an Owner no later than three months from the date EPUD sends the Incentive Authorization to the Contractor which states that EPUD has approved the Owner's Application for Incentive.
7. Owner shall (a) provide the Contractor with access to the residential unit(s) so that the installation of Conservation Measures can be completed within a reasonable time period; (b) allow EPUD representatives access to the residential unit(s) for review and evaluation of Conservation Measures before, during, or after installation; and (c) be present or have an authorized representative present during EPUD's inspection.
8. The Contractor shall certify completion of its contract with the Owner and request that its work be inspected. EPUD will inspect the work performed by the Contractor and will advise both the Owner and the Contractor when EPUD determines the Contractor's work meets EPUD's program specifications and requirements. EPUD inspections are solely to determine whether the installation of Conservation Measures has been made in a manner which qualifies for an Incentive and/or loan payment.
9. The Contractor will not perform any work without a valid contractor's license and any required building permit(s). The Contractor will comply with all building, fire, electrical, safety, or other codes or regulations of all governmental entities or agencies. The Contractor shall be bonded and insured.
10. Incentive and/or loan payment shall be designated by the Owner through completion of the Payment Designation Form upon installation of the Conservation Measure. When Owner designates disbursement of Incentive and/or loan to Contractor, Contractor shall deduct the amount from the Owner's final invoice and the Owner shall not be held responsible for the portion of the final invoice to be paid by EPUD.
11. The Owner's contract for the installation of Conservation Measures is with the Contractor and the Owner is solely obligated to pay the Contractor the amount listed on the Contractor's final invoice.
12. Neither EPUD nor the Contractor is responsible for any tax liability that may arise for the Owner as a result of payment of any Incentive or loans connected to the EPUD Residential Energy Efficiency Program.

By signing this Participation Agreement I agree I have read and understand the details of the terms and conditions on this form and the program specific Application for Incentive.

Owner's Name (Printed)

Owner's Signature

Mailing Address (if different than above)

City

State

Zip
